

MINUTES

Meeting: November 5, 2020

Place: Due to Governor Greg Abbott's March 13, 2020 proclamation of a state of disaster affecting all counties in Texas due to the Coronavirus (COVID19) and the Governor's March 16, 2020 suspension of certain provisions of the Texas Open Meetings Act, the regular November 2020 meeting of the Commission was held by telephonic conference call and internet video conference, as authorized under Texas Government Code section 551.125. Members of the public had access and a means to participate in this meeting by two-way telephone audio conference by calling toll US/Canada Toll Free 1-844-531-0749. Access code 711355173#. Attendee ID: 11#

To obtain a recording of the meeting, contact William Turner, at 512-463-2690. An electronic copy of this agenda is available at <https://www.tcjs.state.tx.us/meetings>.

Time: 9:00 a.m.

Date: August 6, 2020

I. Call to Order

The meeting was called to order by Chairman Judge Stoudt of the Texas Commission on Jail Standards at 9:00 a.m.

II. Roll Call of Commission Members

Judge Bill Stoudt, Chairman	Commissioner Ben Perry
Dr. Esmaeil Porsa	Sheriff Kelly Rowe
Mr. Duane Lock	Ms. Melinda Taylor
Ms. Patricia Anthony	Sheriff Dennis Wilson

Commission members present at roll call were Judge Bill Stoudt, Dr. Esmaeil Porsa, Mr. Duane Lock, Ms. Patricia Anthony, Commissioner Ben Perry, Sheriff Kelly Rowe, Ms. Melinda Taylor and Sheriff Dennis Wilson. Staff members attending included Brandon Wood, Byron Shelton, William Turner, Jason Jouett, Michael Gravitt, Jon Luna, Wendy Wisneski, Jason Ross, Jennifer Shumake and Alicia Soto-Barker. Dennis McKinney, Assistant Attorney General, was also present.

Others in attendance were:

Adam Hilliard
Ann Marie Mitchell, Liberty County
Richard Aldrich, Unit Innovations
Allison Harbison, Shelby County
Angela Ordonez
Carla Stone, La Salle Corrections
Cedric Cook
Dawn Freeman
Dalila Reynoso, Texas Jail Project
Daniel Knapp, Legislative Budget Board
Darrell Criss
Derek Johnson
Diana Claitor, Texas Jail Project
Eleanor Jones
Erick Fajardo, Sunset Commission
Lt Eric Batch
Chief Fred Robinson, Dallas County
Flint Britton, BSW Architects
Fredrick Robinson, Dallas County
Gabriela Briella
Grady Castleberry
Nathan Douglas
Jay Eason, Lasalle Corrections
Jay Knight, Liberty County
Jericka Moore, Shelby County
John Legg
Kathleen Pokluda
Katy Fallon-Brown, Legislative Budget Board
Kelsey Vela, Legislative Budget Board
Kevin Garrett, Texas Jail Project
Kevin Stuart, Brazos County
Krish, Gundu, Texas Jail Project
Krystle Cline, Legislative Budget Board
Lt Roy Clark
Lynette Anderson
Melissa Ince
Natacha Pelaez-Wagner
Nathan Douglas
News West 9
Major Patrick Dougherty
R. McClanahan
Rachel Gandy, Sunset Commission
Ricky Armstrong, McLennan County
Robert Green, Kendall County
Ronny Taylor

Sheriff Jeremy Shipley
Steve Buntyn
Steven de la Torre Jr.
Shane Sowell
Susan Yokel
Sonya Burns
Tanya Wynne
Tate Owen
Trent Peroyea
Violeta Trevizo
Wendell Kuhlman
WJ Bryan

III. Approval of Minutes

Director Wood outlined amendments to the August 6, 2020 minutes to include public comments. Public input by Diana Claitor, and Kevin Garrett, both of The Texas Jail Project, who provided written comments and recommendations regarding the ongoing Covid-19 pandemic and other jail issues; Ms. Tawana Howard who commented on the mentally ill in county jails and her treatment at the Taylor County jail and Ms. Reynosa's reading of the letter by Ms. Valderez, niece of Raul Rodriguez who passed away due to Covid-19. The Valderez letter requested a change in protocols in Smith County regarding family notifications. By Sheriff Rowe's motion to approve the minutes as amended and second by Sheriff Wilson, the minutes for the meeting conducted on August 6, 2020 were unanimously approved.

IV. Public Comment

Ms. Tanya Wynn made a statement regarding alleged PREA 115.15 "cross-gender viewing" incident on September 3, 2020 where she was arrested due to a mental health issue, at the Brazoria County Jail reportedly with no food or no mental health deputy. She reported that by issuing this statement, her goal was to prevent it from happened to anyone else.

Stephen De La Torre Jr., recently an inmate at Harris County jail reported that he was treated "less than human" and that the jail was "no place to be" and "horrifying." He said he received no medical attention for fever or a potential Covid-19 infection.

Richard Aldrich, a private citizen from San Antonio representing the company Unit Innovations ("Premises" and "Covid-19 data" systems) spoke recommending that county jails purchase their affordable software with grant "CARES" money. He requested that TCJS advertise it to county jails on its website.

Gabriella Briella, with The Texas Jail Project spoke to continue to "sound the alarm" on dangerous conditions in County jails across Texas and the widening gap between stated policy and real-world practice. She spoke specifically on the "gaps" in Harris

County with regards to lock downs, mental health evaluations, appropriate pharmaceuticals and Covid-19 and other health-related treatments.

Delilah Reynoso with The Texas Jail Project spoke regarding Covid-19 during the past 7 months. She related issues in Smith County concerning three custody Covid-19 deaths, 200 positive cases, major staff shortages and turnover which she reports has contributed to community spread of the pandemic. She reported on the mental health backlog where inmates are “locked in limbo” with over a year long wait time and asked that Commissioners “do more” for the individuals that currently in Smith County jail.

V. Old Business

A. Freestone County- Notice of Non-compliance

Executive Director Brandon Wood briefed the commissioners on the status of the ongoing Freestone County 4 areas of non-compliance. Originally the county was issued a notice of non-compliance in May 2020 during an annual inspection. Including Staff in regards to life safety on a quarterly basis, ensuring continuity of medication on newly admitted inmates, ensuring mental disability/suicide prevention plan was being filled out in its entirety for all inmates, and the ongoing area of ensuring inmates receive recreation a minimum of three times per week, one hour in duration. Reinspection was requested by the county and the reinspection was conducted on October 21st, 2020. The reinspection revealed continued issues with required recreation and filling out of the disability/suicide prevention screening plans. Director Wood recommended tabling Sheriff Shipley until technical issues were worked out and the Sheriff returned to address the issues just prior to Agenda item VI, New Business. Prior to New Business being discussed, Sheriff Shipley returned and reported that the issue of recreation has been addressed and all jailers are now adding an R to the log for those inmates who refuse recreation. The medical and mental paperwork has also been addressed and he now has his Sergeant and Lieutenant are ensuring officers are processing the paperwork correctly. Mr. Wood requested the Sheriff provide a date when he believes the jail will be ready for reinspection. Mr. Wood requested the Sheriff provide a date when he believes the jail will be ready for reinspection and requested weekly documentation of the medical and mental intake paperwork to ensure they are being completed correctly. Mr. Wood also recommended a remedial order of limiting the jail to a lockup only should the jail not attain and keep compliance by the February Commission meeting.

Dr. Porsa motioned to approve staff recommendations, Commissioner Perry seconded the motion and the motion passed unanimously.

B. Liberty County – Notice of Non-compliance

Executive Director Wood provided Commissioners a summary of Liberty County Jail’s extensive noncompliance areas and related that the county is responsible for the jail as well as the unsatisfactory conditions the previous private jail contractor left. In May

2020, TCJS conducted the annual inspection. Mr. Wood reported that the county jail has been in and out of compliance over the last 5-year period. An on-site technical assistance survey was conducted in October of 2020 and the report memorandum is contained in the meeting book. Sheriff Bobby Rader and the Warden reported that they have now been in control of the jail for about 35 days. The Sheriff addressed the overpopulation by reporting that their county is down to 261. He addressed staffing and staffing accreditation and said the upgraded fire alarm control panel replacement will be fully operational within three weeks. He said the two-way communication work was going on “today”, a PO was issued for 45 more intercoms and officers are now logging issued feminine hygiene products. Maintenance issues on the kitchen and the various dorms have been taking care or will be shortly. Assessments have been changed to 60 days to make sure they are kept current and checklists have been put in place. Recreation log and rec refusal books are being combined into one book. They have a new VRSS logbook. Dr. Porsa voiced concern about ongoing non-compliance issues and medical and suicide screening shortcomings. The Sheriff mentioned that they have hired Jail Consultant Mr. Bill Bryant to assist in getting things straight. Mr. Wood recommended that the local Fire Marshall do a walk-through inspection of the facility no less than once per week, due to ongoing insufficiencies. The Jail Administrator related that Seven Health Care Partners has been contracted with and provides a nurse practitioner once per week. Mental health care services are being contracted through Tri-County Mental Health Services and Tele-Med. The Sheriff related that 6 officers are in jail class and test on November 10th. Mr. Wood recommended that staff be allowed three months to inspect and continue to work with the county towards compliance and that if they are not able to attain compliance by the February meeting, TCJS staff will recommend remedial action that would reduce jail population capacity. Commissioner Locke commented that he would like Commissioners to dig in deeper at the February meeting to ensure that the jail does not have deeper problems. Director Wood also recommended the county provide weekly progress reports and reduce population if they are not able to make significant progress towards compliance.

Commissioner Locke motioned to approve staff recommendations, Commissioner Anthony seconded, and the motion passed unanimously.

C. Minor remedial corrections to Minimum Jail Standards:

- Adopt non-substantive changes to Rule § 253.1
- Adopt non-substantive changes to Rule § 261.167
- Adopt non-substantive changes to Rule § 261.262
- Adopt non-substantive changes to Rule § 261.357
- Adopt non-substantive changes to Rule § 273.7
- Adopt non-substantive changes to Rule § 273.8 (4)(A)
- Adopt make non-substantive changes to Rule § 275.1
- Adopt make non-substantive changes to Rule § 275.2
- Adopt non-substantive changes to Rule § 275.6
- Adopt non-substantive changes to Rule § 279.1 (1)

Staff recommended that the previously published changes to the Minimum Jail Standards be adopted and published in the Texas Register. Sheriff Rowe motioned to adopt the corrections as presented, Dr. Porsa seconded, and the motion passed unanimously.

VI. New Business

A. Bosque County - Notice of Non-compliance

Director Wood reported that the county was inspected in January 2020 and the following two areas of noncompliance were identified; employee quarterly training of Life Safety and failure to ensure or document that annual fire inspections of the facility took place by a certified fire official. The training issues were corrected and the facility has since had a certified fire official inspection and that resulted in several necessary recommendations, and all but one or two issues have been addressed. John Campbell, spoke to provide an update and reported that at the January 28, 2020 fire inspection 19 problem areas were identified and that all were corrected by the end of February, however due to Covid-19 fire inspections ceased until approximately November 1st. At the November Fire Marshall reinspection, all issues were addressed except two remaining items; a firewall in the mechanical room outside and a new architectural firewall issue. Both items will be corrected within the next month. Staff recommends no action take place pending final Fire Marshall report resolving the last two issues.

No Action.

B. Falls County - Notice of Non-compliance

The Executive Director provided the Commissioners with a summary of the facilities' non-compliance issues. In May of 2020 the inspection identified three areas of non-compliance. Since that time, the county has corrected all areas of non-compliance. Dr. Wood also related that the county has not submitted the required commissary audit in four (4) years.

Just prior to the Commission Meeting adjournment, Chief Deputy Derek Johnson, as acting Sheriff with Falls county provided an update on the commissary audit. The Chief reported that the Sheriff failed to provide the audit and he didn't know why it wasn't submitted but as acting director he would meet with the County Judge and Auditor today in order to be brought up to speed why it has not been submitted.

Director Wood recommended a notice of non-compliance will be issued if the audit is not submitted within 30 days and furthermore, that Falls County would be an agenda

item at the February meeting at which time a remedial order will be recommended unless all outstanding audits are submitted at that time.

Commissioner Locke motioned to approve staff recommendation, Sheriff Wilson seconded and the motion passed unanimously.

C. Midland County – Notice of Non-compliance

Director Wood reported that Midland county had its annual inspection on February 12, 2020. Preventative maintenance was noted as an ongoing area of non-compliance and the notice was responded to by the county in March. Subsequently, the county requested a reinspection, which took place in July of 2020 and it was determined that the plumbing maintenance issue was not addressed. Mr. Hillard of Midland county addressed the compliance issues by reporting that they have taken care of the plumbing issues and they issued a letter today requesting reinspection. Staff recommended a reinspection to ensure that all identified maintenance issues have been addressed and that if items are found to remain in non-compliance, a remedial order will be issued at the February meeting, at the one-year mark, reducing their population to housing units that are not experiencing maintenance issues.

Dr. Porsa motioned to accept the staff recommendation as presented, Sheriff Rowe seconded the motion and the motion passed unanimously.

D. Shelby County - Notice of Non-compliance

The Executive Director provided the Commissioners with a summary of the facilities' non-compliance issues. On May 4, 2020, the annual inspection identified two areas of non-compliance. The first issue was the failure of the Magistrate to be notified of all suicidal or mentally disabled inmates. The second was dysfunctional locks not registering "closed" by the sensors leading into the cell doors, therefore requiring repair so that the control room is notified. Chief Deputy Kevin Wenuchi, Jail Administrator Jeremy Moore, Judge Allison Marks, all of Shelby County were in virtual attendance. Chief Wenuchi provided an update reporting that the doors are now secured and the former issue was faulty wiring that is now fixed. He also reported that there were 6 locks that were defective and those fabricated locks are on order for an anticipated delivery of the middle of December. An update will be provided in February and no cells should be utilized where locks are defective.

No Action.

E. Proposed change to standards- §273.5 Mental Disabilities / Suicide Prevention Plan

Proposed changes in bold.

(c) Mental **Health/Intellectual and Developmental Disabilities** History Check.

Each jail shall:

- (1) check each inmate upon intake into the jail against the Texas Health and Human Services Commission CCQ system to determine if the inmate has previously received state mental healthcare **or has a known intellectual or developmental disability**, unless the inmate is being housed as an out of state inmate or a federal inmate on a contractual basis;
- (2) maintain documentation to be available at the time of inspection showing that information for each inmate designated in paragraph (1) of this subsection was submitted for CCQ/IDD system checks, **to include notification to the magistrate and the Local Mental Health Authority or Local Intellectual and Developmental Disabilities Authority as per CCP 16.22(a)(1)**; and
- (3) include any relevant mental health **or intellectual and developmental disability** information on the mental health screening instrument and, if sentenced to the Department of Criminal Justice, on the Uniform Health Status form.

Staff recommended publishing in the Texas Register for Public Comment.

Sheriff Rowe motioned to approve staff recommendation, Dr. Porsa seconded and the motion passed unanimously.

F. Proposed change to standards- §281.5 Staff Supervision

Proposed changes in bold.

Proposed - RULE §281.5 Staff Supervision

Food shall be prepared under the supervision of a staff member or contract employee **that possess a food handler license in accordance with Texas Food Establishment Rules (TFER) §228.33** and shall be served only under the immediate supervision of a staff member. Care shall be taken that hot foods are served reasonably warm and that cold foods are served reasonably cold.

Staff recommends publishing in the Texas Register for Public Comment.

Sheriff Wilson motioned to approve staff recommendation as presented, seconded by Commissioner Perry and the motion unanimously passed.

VII. Variances

A. Hays County – Tables and Seating

Executive Director Wood explained the situation on the newly constructed facility in Hays County. The County made us aware of a slight variance of 3/10 of an inch. Current seating is 19 3/10 above the finished floor, which is 3/10 over the jail standards requirement of 17-19 inches. The facility provides accessible seating and meets all other standards requirement and staff recommends granting the variance allowing Hays to keep the currently installed new tables and seating without additional county expense.

Staff recommends granting the variance without an expiration date.

Sheriff Rowe motioned to approve the permanent variance as presented, Commissioner Anthony seconded and the motion passed unanimously.

VIII. Staff Report

A. Completed Jail Projects

Ochiltree County completed a new 48 bed center.

Andrews County completed a new 147 bed Sheriff's office and jail.

Midland County renovated the 5th and 10th floors as well as courthouse remote court holding cells.

B. Jail Planning and Construction List.

18 facilities are in the planning stages and 21 facilities are under construction.

C. Jails in Compliance/Noncompliance - Risk Assessment Report.

219 facilities are in compliance, 20 are in non-compliance.

D. Status of Remedial Orders.

No active remedial orders.

E. Status and Composition of Jail Population.

On November 1, 2020, the total population in Texas county jails decreased by 932 from the previous month. Statewide capacity remained the same. County jails are now collectively operating at 67.89% of capacity. As of Nov. 1, 2020, no jails were operating at 100% or more of capacity. On Nov. 1, 2020, three (3) TDCJ Half-Way House inmates were housed in county facilities. In addition, local facilities were housing one hundred and ninety-three (193) out-of-state inmates (Arkansas and New Mexico) in two (2) facilities. The total number of contract inmates (county, federal, TDCJ and out-of-state) was 6,551.

F. Executive Director's Activities

The Executive Director has performed his duties remotely due to the COVID-19 pandemic with one exception, which was an on-site visit to Ochiltree County Jail.

G. Staff Training/Activities

AUGUST 10, 2020 – MENTAL HEALTH TRAINER BOWSER CONDUCTED AN 8 HOUR MENTAL HEALTH TRAINING FOR JAILERS COURSE (#4900) IN HALLETTSVILLE, TEXAS FOR 13 DETENTION OFFICERS.

AUGUST 11, 2020 – MENTAL HEALTH TRAINER SANDERS CONDUCTED TWO (2), 4 HOUR SUICIDE PREVENTION COURSES (#4901) IN GLEN ROSE, TEXAS FOR 9 DETENTION OFFICERS.

AUGUST 11, 2020 – MENTAL HEALTH TRAINER BOWSER CONDUCTED TWO (2), 4 HOUR SUICIDE PREVENTION COURSES (#4901) IN HALLETTSVILLE, TEXAS FOR 22 DETENTION OFFICERS.

AUGUST 12, 2020 – MENTAL HEALTH TRAINER BOWSER CONDUCTED AN 8 HOUR MENTAL HEALTH TRAINING FOR JAILERS COURSE (#4900) IN HALLETTSVILLE, TEXAS FOR 13 DETENTION OFFICERS.

AUGUST 12, 2020 – MENTAL HEALTH TRAINER SANDERS CONDUCTED ONE (1), 4 HOUR SUICIDE PREVENTION COURSES (#4901) IN GLEN ROSE, TEXAS FOR 4 DETENTION OFFICERS.

AUGUST 17, 2020 – MENTAL HEALTH TRAINER BOWSER CONDUCTED TWO (2), 4 HOUR SUICIDE PREVENTION COURSES (#4901) IN GIDDINGS, TEXAS FOR 15 DETENTION OFFICERS.

AUGUST 21, 2020 – MENTAL HEALTH TRAINER BOWSER CONDUCTED ONE (1), 4 HOUR SUICIDE PREVENTION COURSE (#4901) IN GIDDINGS, TEXAS FOR 10 DETENTION OFFICERS.

AUGUST 25, 2020 – MENTAL HEALTH TRAINER SANDERS CONDUCTED TWO (2), 4 HOUR SUICIDE PREVENTION COURSES (#4901) IN WEATHERFORD, TEXAS FOR 22 DETENTION OFFICERS.

AUGUST 26, 2020 – MENTAL HEALTH TRAINER BOWSER CONDUCTED TWO (2), 4 HOUR SUICIDE PREVENTION COURSES (#4901) IN BOERNE, TEXAS FOR 16 DETENTION OFFICERS.

AUGUST 26, 2020 – MENTAL HEALTH TRAINER SANDERS CONDUCTED TWO (2), 4 HOUR SUICIDE PREVENTION COURSES (#4901) IN BOERNE, TEXAS FOR 16 DETENTION OFFICERS.

AUGUST 28, 2020 – MENTAL HEALTH TRAINER BOWSER CONDUCTED TWO (2), 4 HOUR SUICIDE PREVENTION COURSES (#4901) IN GIDDINGS, TEXAS FOR 14 DETENTION OFFICERS.

SEPTEMBER 1, 2020 – MENTAL HEALTH TRAINER BOWSER CONDUCTED AN 8 HOUR MENTAL HEALTH TRAINING FOR JAILERS COURSE (#4900) IN HASKELL, TEXAS FOR 6 DETENTION OFFICERS.

SEPTEMBER 1, 2020 – MENTAL HEALTH TRAINER SANDERS CONDUCTED TWO (2), 4 HOUR SUICIDE PREVENTION COURSES (#4901) IN WEATHERFORD, TEXAS FOR 20 DETENTION OFFICERS.

SEPTEMBER 2, 2020 – MENTAL HEALTH TRAINER SANDERS CONDUCTED TWO (2), 4 HOUR SUICIDE PREVENTION COURSES (#4901) IN WEATHERFORD, TEXAS FOR 19 DETENTION OFFICERS.

SEPTEMBER 3, 2020 – MENTAL HEALTH TRAINER BOWSER CONDUCTED ONE (1), 4 HOUR SUICIDE PREVENTION COURSE (#4901) IN HASKELL, TEXAS FOR 9 DETENTION OFFICERS.

SEPTEMBER 8 - 11, 2020 – MENTAL HEALTH TRAINER BOWSER ASSISTED IN CONDUCTED A MENTAL HEALTH TRAINING OFFICER COURSE (#4001) IN BURLESON, TEXAS.

SEPTEMBER 14 - 18, 2020 – INSPECTORS GRAVITT, JOUETT, LUNA, SHUMAKE, WISNESKI, DEPUTY DIRECTOR HERKLOTZ AND EXECUTIVE DIRECTOR WOOD ATTENDED THE TEXAS JAIL ASSOCIATIONS, 2020 JAIL MANAGEMENT ISSUES CONFERENCE IN GALVESTON, TEXAS.

SEPTEMBER 15, 2020 – INSPECTORS GRAVITT, JOUETT, LUNA, SHUMAKE AND WISNESKI HOSTED THE COURTROOM CHALLENGE AT THE 2020 JAIL MANAGEMENT ISSUES CONFERENCE IN GALVESTON, TEXAS.

SEPTEMBER 16, 2020 – MENTAL HEALTH TRAINER SANDERS CONDUCTED AN 8 HOUR MENTAL HEALTH TRAINING FOR JAILERS COURSE (#4900) IN COMANCHE, TEXAS FOR 9 DETENTION OFFICERS.

SEPTEMBER 17, 2020 – INSPECTORS GRAVITT, JOUETT, LUNA, SHUMAKE, WISNESKI AND EXECUTIVE DIRECTOR WOOD PRESENTED THE ‘HOT TOPICS’ TRAINING AT THE 2020 JAIL MANAGEMENT ISSUES CONFERENCE IN GALVESTON, TEXAS.

SEPTEMBER 22, 2020 – MENTAL HEALTH TRAINER BOWSER CONDUCTED AN 8 HOUR MENTAL HEALTH TRAINING FOR JAILERS COURSE (#4900) IN CROCKETT, TEXAS FOR 9 DETENTION OFFICERS.

SEPTEMBER 22, 2020 – MENTAL HEALTH TRAINER SANDERS CONDUCTED ONE (1), 4 HOUR SUICIDE PREVENTION COURSE (#4901) IN CENTERVILLE, TEXAS FOR 12 DETENTION OFFICERS.

SEPTEMBER 23, 2020 – MENTAL HEALTH TRAINER BOWSER CONDUCTED TWO (2), 4 HOUR SUICIDE PREVENTION COURSES (#4901) IN CROCKETT, TEXAS FOR 19 DETENTION OFFICERS.

SEPTEMBER 24, 2020 – MENTAL HEALTH TRAINER BOWSER CONDUCTED TWO (2), 4 HOUR SUICIDE PREVENTION COURSES (#4901) IN CAMERON, TEXAS FOR 17 DETENTION OFFICERS.

SEPTEMBER 29, 2020 – MENTAL HEALTH TRAINER SANDERS CONDUCTED TWO (2), 4 HOUR SUICIDE PREVENTION COURSES (#4901) IN PALO PINTO, TEXAS FOR 18 DETENTION OFFICERS.

SEPTEMBER 30, 2020 – MENTAL HEALTH TRAINER SANDERS CONDUCTED TWO (2), 4 HOUR SUICIDE PREVENTION COURSES (#4901) IN PALO PINTO, TEXAS FOR 20 DETENTION OFFICERS.

OCTOBER 6, 2020 – MENTAL HEALTH TRAINER BOWSER CONDUCTED TWO (2), 4 HOUR SUICIDE PREVENTION COURSES (#4901) IN CAMERON, TEXAS FOR 11 DETENTION OFFICERS.

OCTOBER 13 - 16, 2020 – MENTAL HEALTH TRAINERS BOWSER, SANDERS, AND ASSISTANT DIRECTOR ROSS ATTENDED THE 7TH ANNUAL MENTAL HEALTH CONFERENCE IN ALLEN, TEXAS.

OCTOBER 20, 2020 – MENTAL HEALTH TRAINER SANDERS CONDUCTED TWO (2), 4 HOUR SUICIDE PREVENTION COURSES (#4901) IN CLEBURNE, TEXAS FOR 8 DETENTION OFFICERS.

OCTOBER 21, 2020 – MENTAL HEALTH TRAINER SANDERS CONDUCTED TWO (2), 4 HOUR SUICIDE PREVENTION COURSES (#4901) IN CLEBURNE, TEXAS FOR 18 DETENTION OFFICERS.

OCTOBER 21 - 22, 2020 – MENTAL HEALTH TRAINER BOWSER ASSISTED WITH CONDUCTING A BASIC COUNTY CORRECTION COURSE (#1120) IN BRYAN, TEXAS.

OCTOBER 22, 2020 – MENTAL HEALTH TRAINER SANDERS CONDUCTED TWO (2), 4 HOUR SUICIDE PREVENTION COURSES (#4901) IN CLEBURNE, TEXAS FOR 18 DETENTION OFFICERS.

OCTOBER 26, 2020 – MENTAL HEALTH TRAINER BOWSER CONDUCTED AN 8 HOUR MENTAL HEALTH TRAINING FOR JAILERS COURSE (#4900) IN GALVESTON, TEXAS FOR 18 DETENTION OFFICERS.

OCTOBER 27, 2020 – MENTAL HEALTH TRAINER BOWSER CONDUCTED AN 8 HOUR MENTAL HEALTH TRAINING FOR JAILERS COURSE (#4900) IN GALVESTON, TEXAS FOR 18 DETENTION OFFICERS.

OCTOBER 27, 2020 – MENTAL HEALTH TRAINER SANDERS CONDUCTED TWO (2), 4 HOUR SUICIDE PREVENTION COURSES (#4901) IN CLEBURNE, TEXAS FOR 18 DETENTION OFFICERS.

OCTOBER 28, 2020 – MENTAL HEALTH TRAINER BOWSER CONDUCTED AN 8 HOUR MENTAL HEALTH TRAINING FOR JAILERS COURSE (#4900) IN GALVESTON, TEXAS FOR 18 DETENTION OFFICERS.

OCTOBER 28, 2020 – MENTAL HEALTH TRAINER SANDERS CONDUCTED TWO (2), 4 HOUR SUICIDE PREVENTION COURSES (#4901) IN CLEBURNE, TEXAS FOR 18 DETENTION OFFICERS.

OCTOBER 29, 2020 – MENTAL HEALTH TRAINER BOWSER CONDUCTED AN 8 HOUR MENTAL HEALTH TRAINING FOR JAILERS COURSE (#4900) IN GALVESTON, TEXAS FOR 18 DETENTION OFFICERS.

OCTOBER 29, 2020 – MENTAL HEALTH TRAINER SANDERS CONDUCTED TWO (2), 4 HOUR SUICIDE PREVENTION COURSES (#4901) IN CLEBURNE, TEXAS FOR 18 DETENTION OFFICERS.

OCTOBER 30, 2020 – MENTAL HEALTH TRAINER BOWSER CONDUCTED AN 8 HOUR MENTAL HEALTH TRAINING FOR JAILERS COURSE (#4900) IN GALVESTON, TEXAS FOR 18 DETENTION OFFICERS.

- H. Financial Report/Budget.** Commissioners were provided a copy of the Summary of Budget Expenditures for FY 2020 (final FY annual) and September, 2020.
- I. Inmate Complaint Report.** Commissioners were provided a list of inmate complaints for the months of July, August and September.
- J. Sunset Review.** No action.

IX. Other Business

Commission Activities

- The office of the commission was reclosed to the public from June 29, 2020, to the present because of COVID-19. As they did previously, staff are using a work-from-home schedule combined with limited in-office hours to ensure the agency continued to operate during this time.

Staff Activities

- Inspector Michael Gravitt was hired effective September 1, 2020
- Deputy Director Shannon Herklotz retired effective September 30, 2020
- Inspector Byron Shelton was hired effective October 1, 2020
- Inspector Jon Luna was moved to the Critical Incident Inspector position effective October 1, 2020
- Critical Incident Inspector Wendy Wisneski was promoted to Assistant Director effective October 1, 2020
- Mental Health Trainer Tommy Dill resigned effective October 5, 2020
- Complaint Inspector Kathleen Pokluda resigned effective October 15, 2020
- Elizabeth Thomas was hired as Complaint Inspector effective November 4, 2020

Off-Duty Employment

- No one is performing off-duty employment that creates a conflict of interest with duties at the Commission.

Miscellaneous Letters of Comment

- Letter of commendation for Inspector Jason Jouett from the Titus County Sheriff's Office

- X.** Next Commission meeting is scheduled for February 4, 2021. Dr. Porsa recommended to continue to meet via a virtual meeting for the next Commission meeting. Chairman Stoudt agreed. Sheriff Wilson was honored for his upcoming retirement.
- XI.** By appropriate motion to adjourn by Sheriff Wilson and second by Commissioner Anthony, the meeting was adjourned at 11:58 a.m.

The Board may meet in Closed Session on any item listed above if authorized by the Texas Open Meetings Act, Texas Government Code Ann. Ch. 551.



Brandon Wood, Executive Director

November 6, 2020



Carol Bernhard, Secretary of the Commission

November 6, 2020