

# TEXAS COMMISSION ON JAIL STANDARDS

File

EXECUTIVE DIRECTOR  
Brandon S. Wood



P.O. Box 12985  
Austin, Texas 78711  
Voice: (512) 463-5505  
Fax: (512) 463-3185  
Agency Website: <http://www.tcjs.state.tx.us>  
E-mail Address: [info@tcjs.state.tx.us](mailto:info@tcjs.state.tx.us)

Camp

September 12, 2022

The Honorable A.J. Mason  
Camp County Judge  
126 Church St., #303  
Pittsburg, TX 75686

and


Sheriff John Cortelyou  
Camp County Sheriff  
203 Tapp Street  
Pittsburg, TX 75686-1383

Dear Judge Mason and Sheriff Cortelyou,

Pursuant to the provisions of V.T.C.A. Government Code, Section 511.011 and Title 37, Texas Administrative Code (Chapter 297, Section 5, Texas Minimum Jail Standards), you are hereby notified that the jail in your county fails to comply with minimum standards established under V.T.C.A. Local Government Code, Chapter 351, and the rules of this Commission, and that appropriate corrective measures must be initiated. A reasonable completion date for corrective measures should be set. Failure to initiate appropriate corrective action may cause a remedial order to be issued and enforced, or other appropriate action taken. **In accordance with Chapter 297, Section 6, Texas Minimum Jail Standards, please notify this agency in writing within thirty (30) days of receipt of this notice as to actions initiated.**

The attached page(s) indicate minimum standards violated, corrective measures required, and date by which corrective measures must be initiated. Please reference the Inspection Requirements Review and Jail Inspection Report issued on September 8, 2022, detailing the specific issues that resulted in the issuance of this notice of non-compliance.

Issued this 12th day of September 2022  
Texas Commission on Jail Standards

By  \_\_\_\_\_  
Brandon S. Wood, Executive Director

BW/cw

Judge Bill Stoudt, Longview, Chair  
Dr. Esmaeil Porsa, M.D., Parker, Vice-Chair  
Ross Reyes, Melissa

Sheriff Kelly Rowe, Lubbock  
Sheriff Raul "Pinky" Gonzales, Refugio  
Patricia M. Anthony, Garland

Commissioner Ben Perry, Waco  
Duane Lock, Southlake  
Monica McBride, Alpine

TEXAS COMMISSION ON JAIL STANDARDS - COMPREHENSIVE INSPECTION REQUIREMENTS REVIEW



Michael Gravitt, TCJS Inspector

Facility Name: Camp County Jail

Date: September 8, 2022

Chapter	Title	Comments
259	New Construction	Conducted a walk through of the facility. <u>Technical assistance provided</u> - During the walkthrough of the facility, multiple access panels located above the sink/toilet combo unit were secured with non tamper proof security screws. One panel was found to be missing multiple screws and had several loose screws holding the panel in place. Issue was addressed with administration that the panels need to be secured with tamper proof security screws in order to prevent tampering. <u>Follow-up action required</u> - Administration will replace the screws with proper tamper proof security screws on the access panels. Administration will provide photos of the work performed once completed to this inspector for review.
261	Existing Construction	Not applicable.
263	Life Safety	Inspected life safety equipment and conducted and observed emergency drill. Reviewed documentation. Conducted staff interviews.
265	Admission	Reviewed a random sample of 10 inmate files. Interviewed staff. Reviewed policy.
267	Release	Reviewed a random sample of 3 inmate files. Interviewed staff.
269	Records/Procedures	Reviewed policy and documentation. Interviewed staff and reviewed ADA compliance evaluation.
271	Classification	Reviewed a random selection of 10 files. Reviewed training records. <u>Technical assistance provided</u> - 1) The Camp Co. approved operational plan for Classification states that a monthly audit of the classification system will be conducted by the jail administrator. Camp Co. switched to an annual audit without submitting changes to the operational plan to TCJS. Issue was addressed with administration that an updated operational will need to be submitted for approval if they choose to switch to an annual audit. Administration advised that they would prefer to conduct an annual audit of the classification system. <u>Follow-up action required</u> - Administration will update and submit a new operational plan to TCJS within the next 30 days for approval. 2) During the review of inmate classification records, multiple mistakes were observed on initial assessments and reassessments. Although the mistakes did not result in the mixing of classifications, the potential exists if the mistakes are not addressed. <u>Follow-up action required</u> - Administration will conduct documented remedial training with staff on the proper classification of inmates. Training is to be conducted within the next 30 days and scanned and emailed to this inspector for review.
273	Health Services	Reviewed a random selection of 10 files. Interviewed staff and inmates. Reviewed training records. Reviewed policy. <u>Deficiency noted, see report. Technical assistance provided</u> - 1) During the review of restraint logs, it was noted that observation checks were conducted outside the required 15 minute time frame by 2 to 17 minutes on multiple occasions. Issue was addressed with administration that observation checks are to be conducted in accordance with minimum jail standards at no longer than 15 minute intervals. <u>Follow up action required</u> - Administration will conduct documented training with staff on the use of restraint systems and requirements outlined in minimum standards on there use to include required 15 minute observation checks. Administration will conduct training with staff within the next 30 days and will scan and email documented training rosters to this inspector for review. 2) During the review of inmate medical files, it was determined that staff failed to notify the magistrate within 12 hrs. on multiple occasions when warranted by affirmative answers on the Screening Form for Suicide and Medical / Mental / Developmental Impairments and positive returns on CCQ checks. Issue was addressed with administration. <u>Follow-up action required</u> - Administration will conduct documented training with staff on notifying the magistrate in accordance with Code of Criminal Procedure Article 16.22. Training is to be conducted within the next 30 days and training rosters are to be scanned and emailed to this inspector. Administration will also scan and email screening forms and magistrate notifications for the next 30 to 60

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TEXAS COMMISSION ON JAIL STANDARDS - COMPREHENSIVE INSPECTION REQUIREMENTS REVIEW

273	Health Services (cont.)	<b>Technical assistance provided</b> - During the review of inmate medical files, it was determined that staff failed to complete the Screening Form for Suicide and Medical / Mental / Developmental Impairments in its entirety. Missing information on the screening form includes the screening officers name, inmate name, comments for affirmative answers, magistrate notification date and time, medical and mental health notification date and time and supervisor signatures when warranted. Issue was addressed with administration that the Screening Form for Suicide and Medical / Mental / Developmental Impairments is to be completed in its entirety. <b>Follow-up action required</b> - Administration will conduct documented training with staff on completing the Screening Form for Suicide and Medical / Mental / Developmental Impairments in its entirety. Training is to be conducted within the next 30 days and training rosters are to be scanned and emailed to this inspector. Administration will also scan and email screening forms and magistrate notifications for the next 30 to 60 days.
275	Supervision	Reviewed a random selection of 5 jailers TCOLE certification records. Reviewed jailer documentation. Interviewed staff.
277	Personal Hygiene	Conducted a facility walk through. Reviewed facility schedule.
279	Sanitation	Conducted a facility walk through. Interviewed staff and inmates. Reviewed policy.
281	Food Service	Conducted walk through inspection in kitchen area. Interviewed staff. Reviewed documentation.
283.1	Discipline	Reviewed 0 disciplinary hearing records. Interviewed staff and inmates. Reviewed policy. Reviewed inmate rules. <b>***None on File on day of inspection***</b>
283.3	Grievance	Reviewed 20 inmate grievance/complaints. Reviewed policy. Interviewed staff and inmates.
285	Exercise	Walk through of exercise area conducted. Reviewed documentation. Interviewed staff and inmates.
287	Education/Library	Reviewed policy and schedule. Interviewed staff and inmates.
289	Work Assignments	Reviewed policy and schedule. Interviewed staff and inmates.
291.1	Telephone	Reviewed policy and schedule. Interviewed staff and inmates.
291.2	Correspondence	Reviewed policy and schedule. Interviewed staff and inmates.
291.3	Commissary	Reviewed policy and schedule. Interviewed staff and inmates.
291.4	Visitation	Reviewed policy and schedule. Interviewed staff and inmates.
291.5	Religious Practices	Reviewed policy and schedule. Interviewed staff and inmates.
xxx	Variances	Variance was reviewed with facility administration to insure compliance
xxx	Remedial Orders	Not applicable.
xxx	Complaints	Not applicable.
xxx	CCQ	CCQ inquiries are being submitted through TLETS as required.

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## NOTICE OF NON-COMPLIANCE CAMP COUNTY JAIL

September 12, 2022

Please reference the Inspection Requirements Review and Jail Inspection Report issued on September 8, 2022, detailing the specific issues that resulted in the issuance of this notice of non-compliance.

Minimum Standards Violated:	Corrective Measure Required	Date Corrective Action Must Be Completed
273.5(a)(2)	Identification. Procedures for intake screening to identify inmates who are known to be or observed to be mentally disabled and/or potentially suicidal and procedures for compliance with Code of Criminal Procedure Article 16.22 and referrals to available mental health officials. <b>Jail staff on multiple occasions failed to notify the magistrate within 12 hrs. in accordance with Code of Criminal Procedure Article 16.22 when warranted by positive returns on the CCQ or affirmative answers on the Screening Form for Suicide and Medical/Mental/Developmental Impairments.</b>	Upon receipt of this notice.
273.6(3)	A documented observation of the inmate shall be conducted every 15 minutes, at a minimum. The observations should include an assessment of the security of the restraints and the circulation to the extremities. <b>Observation checks of inmates restrained with the restraint chair were conducted from 2 to 17 minutes over the required 15 minute time frame on multiple occasions.</b>	Upon receipt of this notice.

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"The Commission on Jail Standards welcomes all suggestions and will promptly respond to all complaints directed against the agency or any facilities under its purview".

To empower local government to provide safe, secure and suitable local jail facilities through proper rules and procedures while promoting innovative programs and ideas