

## MINUTES

**Meeting:** Commission on Jail Standards

**Place:** Texas State Capitol Building Extension  
Room E2.028  
1100 Congress Avenue  
Austin, TX 78701

To obtain a recording of the meeting May 2, 2024, contact staffer Carol Bernhard, at 512-560-8029.

**Time:** 9:00 a.m.

**Date:** May 2, 2024

### **I. Call to Order**

The meeting was called to order by Chairman Stoudt of the Texas Commission on Jail Standards at 9:00 a.m.

### **II. Roll Call of Commission Members**

Judge Bill Stoudt, Chairman	Sheriff Kelly Rowe
Dr. Esmaeil Porsa, Vice Chairman	Commissioner Ben Perry
Mr. Duane Lock	Ms. Monica McBride
Ms. Patricia Anthony	Sheriff Raul Gonzales
Mr. Ross Reyes	

Commission members present at roll call were Chairman Stoudt, Dr. Porsa, Mr. Duane Lock, Sheriff Kelly Rowe, Ross Reyes, Commissioner Ben Perry, Sheriff Raul Gonzales, and Ms. Patricia Anthony. Commissioner McBride was absent from the meeting. Mr. Dennis McKinney, Assistant Attorney General was also present. Staff members attending in-person included Brandon Wood, Ricky Armstrong, Jason Jouett, Todd Allen, Michael Garrett, Michael Gravitt, Leslie Speir, Martin Arnold, Richard Morgan, Chris Keith, Clarissa Fasci, Zachary Aguirre, Lindsey Bailey, Stephanie Reneau, Courtney Elrod, and Gabriel Farley.

### **III. Approval of Minutes**

Dr. Porsa moved to approve the minutes for the meeting conducted on February 1, 2024, without changes. Commissioner Locke seconded the motion. The motion was approved unanimously.

### **IV. Public Comment**

Lance Phillips - Spoke about corruption and abuse in Smith County, Texas

Derek Phillips - Spoke about harassment and retaliation by Sheriff Smith in Smith County, Texas

Sarah Night - Spoke about Harris County and the death of her son Jalen Anderson in LaSalle Correctional Facility in Louisiana

Fabian Kalish - Asked questions about medical protocols and procedures related to the death of Jalen Anderson while in custody of Harris County Jail, and housed in a LaSalle Correctional Facility in Louisiana

Kevin Nash - Spoke about being falsely arrested and jailed in Kaufman County, Texas

Pamela Young - Executive Director of United Fort Worth in Tarrant County. Spoke about high death rates in the Tarrant County Jail and called for TCJS to take action

Kathy Beard - Spoke about the medical neglect of her son Emanuel Beard in the Tarrant County Jail after a shooting incident while in custody

Reverend Jocelyn Griffin - Spoke about the unsolved murder of her son Evan Griffin in the Harris County Jail

Janice Spaniard - Spoke about the denial of medical care for her loved one Jason in the Harris County Jail, the condition of the jail, and commissary prices

Cody Voss - Spoke about being jailed for a non-jailable offense, issues with the jail and bonding system, and the inhumane conditions in Smith County Jail, including: religious rights violations, improper nutrition, and violations of standards related to release.

Gerald Miller - Spoke about being falsely arrested for theft of his own dog, and the conditions of the Tarrant County Jail

Belinda Rodriguez - Spoke about the medical neglect of her fiance in the Hays County Jail

Cyrus Gray - Representing Mano Amiga and Joshua Wright. Spoke about the violence and neglect he witnessed while incarcerated in Hays County Jail

Krish Gundu - Texas Jail Project Co-Founder and executive director. Discussed minimum jail standards and how they apply, or should apply, to Texas inmates when housed out of state. Specifically, she discussed issues relating to the reporting of custodial deaths while housed out of state.

Brenda Bamberg - Spoke about the failure to air public comments from a previous TCJS Commission Meeting in November 2023.

Chairman Stoudt initiated a 10 minute recess at this time.

## **V. Old Business**

A. Val Verde County Temporary Processing Center  
Director Wood discussed the temporary processing center established in July 2021 for Operation Lone Star, which has served 7 rural counties and 24,000 individuals. Val Verde County is on the agenda to request a 1-year extension to continue operating the temporary processing center. Commission staff recommended approving the 1-year extension and a motion to approve was made by Sheriff Rowe, and second by Dr. Porsa. The motion was approved unanimously.

### **B. Midland County - Notice of Non-Compliance**

Midland County was on the agenda due to multiple previously issued notices of non-compliance within 18 months. Sheriff David Kriner, Judge Terry Johnson, and Captain Adam Hilliard were in attendance. Sheriff Kriner reported that the following actions have been taken to regain compliance: observation checks are conducted with paper logs which are reviewed by a supervisor daily, recreation is now scheduled 3 days a week, and verifying these logs daily, and they have implemented a compliance officer positions to check logs and report to supervisors. Additionally, Midland County is in the process of implementing an electronic cell check system and expect it to be in place within 30 days of approval by their Commissioner's Court.

Director Wood discussed the enhanced enforcement process, and the issuance of a remedial order requiring the county to comply with minimum jail standards. Midland County Judge Johnson made remarks on supporting the Sheriff for funds and that they are planning on taking action this week. Director Wood recommended a remedial order be issued until Midland County is in compliance. A motion to approve was made by Dr. Porsa, and seconded by Sheriff Rowe. The motion passed unanimously.

### **C. Harris County – Notice of Non-Compliance**

Dr. Porsa recused himself from the conversation regarding Harris County.

Harris County Jail Administrator Phillip Bosquez was in attendance representing the Harris

County Jail. Harris County is on the agenda for review of multiple notices of non-compliance, including the most recent notice of non-compliance issued in February 2024. This new notice of non-compliance included issues relating to the administration of medication to inmates prior to court.

Chief Bosquez provided the following updates regarding the areas in which they have experienced deficiencies. They have remedied the deficiency related to inmates not receiving medication before court, and have shown 100% compliance on this issue for the past 75 days.

For inmate observation rounds, they are consistently achieving a 99.8-99.9% delivery rate, with about 60% of the late rounds being less than 3 minutes late. They believe they are operating within an acceptable operational margin.

For staffing, they have had a 31% higher retention rate in the last 6 months after providing substantial pay increases for officers. They have hired 108 new officers in the last 90 days but still have 192 open positions. The number of open positions has remained approximately the same since their last report at the February 2024 TCJS Commission meeting.

He also reported that the average wait for an inmate to be transferred to a state hospital is 225 days, and that the average wait time for an inmate to be transferred to TDCJ (once the inmate is paper ready) is 27 to 28 days. Chief Bosquez discussed the Harris County jail-based competency restoration program which has recently been expanded to be a 50 bed unit. Chief Bosquez also reported that the jail-based competency restoration program has an average restoration rate (time to competency restoration) is approximately 74 days.

Chief Bosquez reports they have increased their average daily population housed out in other facilities to 16% of their total population., and that they have also addressed the issue of mattress removal during contraband searches by implementing a policy to return mattresses within 1 hour. Chief Bosquez discussed issues with housing inmates at other facilities, related to the courts. Specifically, he described difficulties in identifying inmates that can be housed at another facility and be returned in time for court.

Director Wood discussed the deficiencies at the Harris County Jail, and the reported results that Chief Bosquez provided. Director Wood stated that TCJS believes that these issues would be alleviated by being adequately staffed. Director Wood discussed the efforts that Harris County officials have reported. They continue to have issues with inmate observation rounds falling outside the 30 or 60-minute requirement, though they are reporting high compliance rates. Harris County is still struggling with staffing issues and not always meeting the 1 to 48 staffing ratio. Overall, Harris County is making progress but still has areas of non-compliance that need to be addressed. Chief Bosquez said they are very close to having the right staffing levels and inmate population housed out to meet the standards, and they are continuing to look at options like closing additional housing floors to redirect staff. He believes they are just a few dozen inmates away from being able to consistently meet the 1 to 48 ratio, but the high daily fluctuations make it challenging.

Commissioner Locke requested clarification on the expectations that Chief Bosquez has regarding staffing; specifically, Chief Bosquez confirmed that he does not expect to meet the 1 to 48 staffing ratio until the jail is fully staffed.

Director Wood discussed the removal of previously approved variance beds, and the in place remedial order, and recommended that it be amended to limit the population and inmate capacity to the available staff to provide the Harris County Jail with the flexibility to staff

appropriately to ensure the 1 to 48 staffing ratio is met. A motion was made by commissioner Locke and seconded by Sheriff Rowe. The motion was passed unanimously.

**D. Runnels County – Notice of Non-Compliance**

Runnels county is on the agenda due to a previously issued notice of non-compliance related to mold issues. Director Wood reports that Runnels County is now in compliance and recommended that the remedial order be removed. A motion was made by Dr. Porsa, seconded by Sheriff Rowe, and passed unanimously.

**E. Stonewall County – Notice of Non-Compliance**

Stonewall County is on the agenda due to a previously issued notice of non-compliance. Director Wood reports that Stonewall County is now in compliance and recommended that the remedial order be removed. With the removal of this remedial order, Stonewall County will begin operating as a full-service county jail after some time as a lockup facility. A motion was made by Sheriff Rowe, seconded by Dr. Porsa, and passed unanimously.

**F. Garza County (P) – Notice of Non-Compliance**

Garza County is in attendance due to a previously issued notice of non-compliance. Director Wood reports that Garza County (P) is now in compliance. Representatives of Garza County (P) Jail were in attendance to provide an update and reported that they are back in compliance as well. No action was taken.

Director Wood directed the commissioners to a variance request on the agenda, which was discussed at this time. Garza County (P) has requested a variance to increase their dormitory housing above that allowed by minimum jail standards to efficiently use the space available. These dormitories are operated as direct supervision housing. Director Wood recommended that the variance be granted. Sheriff Rowe made a motion to approve, Dr. Porsa seconded, and the motion passed unanimously.

**G. Liberty County – Notice of Non-Compliance**

Liberty County was in attendance due to continued non-compliance. Liberty County had previously been issued a notice of non-compliance in August 2023 for issues related to inmate observation rounds and continuity of care. Prior to Liberty County regaining compliance, an additional inspection found they were overcrowding their facility and housing minimum- and maximum-security inmates together. Liberty County is working to address the overcrowding by contracting with another county to house some inmates, but they continue to struggle with exceeding their approved capacity.

Given the length of time Liberty County has been out of compliance and their ongoing overcrowding issues, Director Wood recommended issuing a remedial order requiring them to comply with minimum jail standards. Sheriff Rowe made a motion to approve, seconded by Dr. Porsa, and approved unanimously.

**H. Llano County – Notice of Non-Compliance**

Llano County is on the agenda due to a previously issued notice of non-compliance and enhanced enforcement. Director Wood reports that Llano County is back in compliance, and that no action is needed.

**VI. New Business**

**A. Vice Chair Election**

Chairman Stoudt nominated Dr. Porsa as vice chair. Commissioner Locke made a motion to approve, and Chairman Stoudt seconded. The motion passed unanimously and Dr. Porsa accepted.

**B. Newton County - Notice of Non-compliance**

Newton County is on the agenda for a previously issued notice of non-compliance, issued in November 2023 regarding time inmates spent in holding cells, and an inoperable intercom system. Sheriff Robert Burby and Judge Ronald Cochran provided an update. Sheriff Burby advised that the overcrowding problem is being solved by housing inmates out of state in Louisiana and at Jasper County. Sheriff Burby also reported that the intercom system will be implemented by Guardian, and that funds have been appropriated to begin this process. Judge Cochran confirmed that the invoice for this process was paid on February 27th, and that they are waiting on the vendor. As of this meeting, Sheriff Burby reported that they have passed the original time frame expected to get this system installed, but that he expects it to be done within several weeks. Sheriff Burby advised that while the current intercom system does not operate as originally planned, two-way communication between inmates and jailers is possible. Sheriff Burby discussed their housing challenges, and advised that they are housing 11 inmates out at the moment, and they have provided themselves with flexibility in case they experience a surge in inmates housed. Director Wood advised Sheriff Burby that if the intercom system is not installed by the end of the next week (May 9, 2024) then he should consider rehousing inmates, and Sheriff Burby acknowledged. Sheriff Burby also confirmed that there is a plan in place to ensure inmates are moved appropriately while maintenance for the intercom system is being conducted.

Director Wood recommended that no remedial order be issued, with the stipulation that the Newton County Jail rehouse inmates if the new intercom system is not fully installed and operational by May 9, 2024. Commissioner Locke made a motion to approve the recommendation, and Dr. Porsa seconded, the motion passed unanimously.

**C. Fannin County (P) – Notice of Non-Compliance**

Fannin County (P) is on the agenda to provide an update following the issuance of a notice of non-compliance. Director Wood reports that the Fannin County (P) jail has requested reinspection and is in compliance with minimum jail standards. The Fannin County (P) jail administrator, Stacey King, was present. King updated the commission on their implementation of their corrective action plan. This plan includes retraining of staff for conducting observation checks, ensuring that jailers inspect each inmate and housing areas during rounds, supervisory review of checks conducted, and immediately addressing issues via disciplinary action or counseling for staff members. No action taken.

**D. Customer Service Survey**

Director Wood discussed the Customer Service Survey conducted as part of TCJS' Strategic Plan. This survey will be part of the strategic plan and made available to commissioners during

the August 2024 TCJS commission meeting. No action was taken.

**E. Budget Structure Changes**

Director Wood identified that there are more changes to the budget structure than in previous years to reflect the shift in doctrine to reflect a risk-based inspection program. No action was taken.

**F. Legislative Appropriations Request**

Director Wood directed commission members to an estimate of the appropriations request for the upcoming biennium. This estimate includes between 5 and 6 exceptional items, as well as staff salaries and the inclusion of an internal auditor position, with an annual budget increase of 13%. Commissioner Locke requested clarification on staff salaries, and the specific increase. Director Wood advised that the increase would be approximately 11%. Director Wood also discussed the issues related to attracting and keeping staff members in the Austin Metropolitan Area.

**G. Minimum Jail Standards comparison**

TCJS Assistant Director Ricky Armstrong provided an update on his research comparing Texas' minimum jail standards to that of states where Texas counties house inmates; specifically, this research was into Louisiana and Mississippi. Neither of these states has a regulatory agency that actively audits and enforces minimum jail standards.

Louisiana has minimum jail standards for construction and design of jails similar to Texas, but their facility operation standards are not as detailed. Louisiana also does not have a regulatory agency to enforce these standards. Jails primarily adhere to "Basic Jail Guidelines", set by the state prison system. Louisiana staffing ratios appear to be much higher than the 1 to 48 staff ratio that is required by the minimum jail standards at around 1 officer to 178 inmates.

Mississippi has very minimal jail standards in their statutes, with little detail. They do not have an inspection process for jails, and the standards are not actively enforced. Some Mississippi facilities are accredited by the American Correctional Association, which is a voluntary accreditation process.

Commissioner Reyes asked if TCJS requires Texas counties to perform inspections of out of state facilities where they house inmates. Assistant Director Armstrong clarified that this is not a requirement currently in standards, and that the counties who conduct these inspections do so of their own volition. Commissioner Locke, Commissioner Reyes, and Sheriff Rowe discussed ensuring compliance with standards by addressing the issue when the county in question contracts with an out of state entity. Director Wood provided background regarding historical attempts at solving these concerns in the past. Commissioner Locke asked if it was possible for TCJS to require counties exhaust all in-state options for housing inmates before housing out of state. Director Wood recommended seeking advice from the attorney general before taking such action. Commissioner Locke requested TCJS begin this process.

**VII. Variances**

**A. Brooks County – Extension of Variance**

Brooks County (P) was previously granted a variance to minimum jail standards in order to install additional beds in their facility that were being used by Hidalgo County. Director Wood advised that Brooks County (P) has been in compliance since this variance was approved. The Facility Administrator for Brooks County Detention Center was in attendance to provide testimony. He advised that he currently only sources inmates from the Hidalgo County Jail. Brooks County (P) installed these beds and maintains Hidalgo County inmates as their only outsourced inmates to aid Hidalgo County in maintaining compliance due to a rise in their inmate population. Director Wood recommended that the variance be extended for one year. Dr. Porsa made a motion to approve the recommendation, seconded by Sheriff Rowe. The motion passed unanimously.

**B. Cherokee County – Extension of Variance**

Cherokee County is on the agenda for review of a variance which installed one additional bed in certain dormitories. Sheriff Dixon and Cherokee County Judge Chris Davis were in attendance to provide testimony. Sheriff Dixon described the steps taken to help control their inmate population, including long term solutions such as additional misdemeanor dockets and future plans for potential facility expansion. Director Wood recommended extending the variance for one year as Cherokee County continues to look at options to address future needs. Dr. Porsa made a motion to approve the recommendation, seconded by Sheriff Rowe. The motion passed unanimously.

**C. Dallas County – Extension of Variance**

Dallas County is on the agenda for review of a variance to help manage inmate populations. Chief Deputy Shannon Herklotz was in attendance representing the Dallas County Jail. Chief Herklotz advised that the Dallas County Jail has not used this variance, nor do they intend to use it, but he wishes to keep the variance for now to ensure compliance in the event of sudden rises in their inmate population. Chief Herklotz requested that the variance be kept in place for an additional six months. Chief Herklotz assured the commission that, if they use this variance, they can maintain the required staffing ratio. Director Wood recommended that the variance be extended six months. Dr. Porsa made a motion to approve the recommendation, seconded by Commissioner Locke. The motion passed unanimously.

**D. Grayson County – Variance Request**

Grayson County is on the agenda for review of a variance request to address their inmate population needs. Sheriff Tom Watt, Grayson County Judge Bruce Dawsey, and Grayson County Jail Administrator. Sheriff Watt provided testimony that their current jail construction project would decrease the percentage of dormitory style housing from 72% to 51%. Sheriff Watt also advised that their long-term plan is to vacate the current jail for a new facility, and they are currently searching for a new location. Judge Dawsey advised that they are currently planning to relocate and build a new jail, Sheriff's Office, and a criminal justice campus, with plans to break ground on the first of the year (2025). Director Wood recommended that the variance be approved. Sheriff Rowe made a motion to approve the recommendation, seconded by Dr. Porsa, and the motion passed unanimously.



**E. Hudspeth County – Extension of Variance**

Hudspeth County was on the agenda for a review of a variance that provided additional beds to assist with Operation Lone Star and border security operations. Director Wood reported that the Hudspeth County Jail has used these beds to aid other counties in maintaining compliance, and that Hudspeth County has maintained their own compliance. Director Wood recommended that the variance be extended for one year. Dr. Porsa made a motion to approve the recommendation, seconded by Sheriff Rowe, and the motion passed unanimously.

**F. Parker County (P) – Variance Request**

Parker County (P) was on the agenda for a review of a requested variance in which Parker County (P) will convert a multiple occupancy cell, with recaptured adjacent space, into a 22 person dormitory. Director Wood advised that this variance would put Parker County (P) over the percentage of dormitory housing allowed by minimum jail standards by 1.8%. Ron King, Jail Administrator of Parker County (P) was in attendance to provide testimony. Mr. King advised that the project would add 14 beds to their current facility, and confirmed the overage of allowed dormitory housing by 1.8%. Mr. King confirmed that all minimum standards regarding square footage, showers, lavatories, seating and tables would be provided in this planned dormitory. Mr. King also confirmed that this addition would be for the benefit of Parker County’s local needs, and that there are long term plans to construct a 48 bed dorm for inmate workers and work release participants, as part of a 366 bed addition. Director Wood recommended that the variance be approved with the stipulation that Parker County (P) provide evidence of additional hard space construction before construction on a 48 bed dormitory be approved. Dr. Porsa made a motion to approve the recommendation, seconded by Commissioner Anthony, and the motion passed unanimously.

**G. Sabine County – Extension of Variance**

Sabine County is on the agenda for review of a previously granted variance that added two additional double bunks, at four beds total. Director Wood reports that these variance beds have been used since approved, but not always, and that these beds do create a deficiency in square footage. Sheriff Tom Maddox and Sabine County Judge Darryl Melton from Sabine County provided testimony that these beds are only used as overflow, and any inmates housed in these bunks are moved as soon as possible but not more than 48 hours later. Judge Melton confirmed that they are looking at building a new facility, and are planning to approach their commissioners court to move forward. Director Wood recommended that the variance be extended for one year as Sabine County continues to look for options for managing their inmate population. Sheriff Rowe made a motion to approve the recommendation, seconded by Dr. Porsa, and the motion passed unanimously.

**H. Starr County – Extension of Variance**

Starr County is on the agenda for a review for a previously granted variance. Director Wood reported that Starr County was identified as one of three counties to assist Hidalgo County with their inmate population. Starr County was authorized to install 46 additional beds. Starr County has maintained their own compliance, and assisted

Hidalgo County in maintaining compliance. Director Wood recommended extending the variance for at least one year. A motion to approve the recommendation was made by Dr. Porsa and seconded by Commissioner Anthony. The motion passed unanimously.

**I. Wharton County – Extension of Variance**

Wharton County is on the agenda for a review of a previously granted variance allowing them to install 23 additional beds. Director Wood reported that Wharton County has maintained their compliance. Sheriff Shannon Srubar was in attendance to provide testimony. Sheriff Srubar advised that the additional beds provided by this variance allow him to remain in compliance as they are using half of the variance beds daily. Sheriff Srubar discussed plans to approach the Wharton County Commissioners court to establish long term plans for managing a growing inmate population and that they have begun a facility needs analysis. Director Wood recommended that the variance be extended one year with the stipulation that Wharton County appear with concrete plans for addressing future inmate needs. A motion to approve the recommendation was made by Commissioner Locke and seconded by Commissioner Anthony. The motion passed unanimously.

**VIII. Administrative Rules Advisory Committee**

**A. Rules for Adoption**

Director Wood discussed the two rules (259.135 and 259.136) that were approved for publication in the Texas Register for public comment at the February 1, 2024 meeting. These rules would allow a facility to operate direct supervision dormitories with congregation levels between 48 and 72 inmates, reducing the need for a variance to operate as direct supervision. No comments were received during the public comment period. Director Wood recommended the rules be published for adoption in the Texas Register. Sheriff Rowe made a motion to approve the recommendation, and Dr. Porsa seconded. The motion was passed unanimously

**B. Rules for Public Comment**

Director Wood discussed the proposed rule (255.6) which will create an administrative rule that creates the TCJS Intellectual or Developmental Disability Advisory Committee, as required by statute. Director Wood recommended the rule be published in the Texas Register for public comment. Sheriff Rowe made a motion to approve the recommendation, and Commissioner Anthony seconded. The motion was approved unanimously.

**C. Public Petition for Change to Minimum Jail Standards – Vier Restraint Form and Video**

Director Wood discussed two public petitions for changes to minimum jail standards. The first petition is regarding the standardization of a form used if restraints are applied and ensuring electronic access to public information. Director Wood advised that this public petition is difficult to understand based on how it was provided. The second petition is regarding personal hygiene and sanitation. Director Wood requested

that both petitions be moved to the Administrative Rules Advisory Committee. No action taken on the public petitions. A motion was made to move these items to the Administrative Rules Advisory Committee. Commissioner Anthony made a motion to approve the recommendation, seconded by Dr. Porsa. The motion passed unanimously.

**D. Four-year Rule Review**

The next subchapters on the agenda for the Administrative Rules Advisory Committee are within Chapter 269 Records and Procedures. No action taken.

**IX. IDD Advisory Committee**

Sheriff Rowe provided an update on the operations of the IDD advisory committee. Sheriff Rowe advised that the IDD advisory committee is preparing to generate a report by November 2024 as required by statute. No action taken.

**X. Staff Report**

**A. Completed Jail Projects**

Director Wood reported that the completed projects are listed in the commission meeting book provided to commission members.

**B. Jail Planning and Construction List**

The current Jail Planning and Construction report is included in the commission meeting book.

**C. Jails in Compliance/Noncompliance**

Director Wood referred Commissioners to the list in their book of compliant and non-compliant jails.

**D. Status of Remedial Orders**

Director Wood referred Commissioners to the list of current remedial orders in their commission meeting books.

**E. Status and Composition of Jail Population**

Director Wood advised members that this information is provided in a one-page report in the commission members' books.

**F. Staff Training/Activities**

Director Wood directed commissioners to the staff training and activities section of the staff report.

**G. Financial Report/Budget**

Director Wood directed all to the current budget expenditures for FY 2024 in their books.

**H. Inmate Complaint Report**

Included in their book is the three-month report on complaints. We continue to exceed 400 complaints a month with approximately 10 determined to be founded.

**XI. Other Business**

- **Commission-sponsored Events and Workshops**
- **Commission Staffing**
- **Off Duty Employment**  
None to report
- **Miscellaneous Letters of Comment**

**XII. By appropriate motion to adjourn by Dr. Porsa, with a second by Commissioner Anthony, the meeting was adjourned at 12:03PM**

**XIII. Next Commission meeting is tentatively scheduled for:**

- **August 1, 2024, TBD**
- **November 7, 2024, TBD**

**XIV. Adjourn**

**The Board may meet in Closed Session on any item listed above if authorized by the Texas Open Meetings Act, Texas Government Codd Ann. Ch. 551.**

**Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services, such as interpreters or persons who are deaf or hearing impaired, readers, large print or Braille, are requested to contact Carol Bernhard (512) 568-8029 two (2) working days prior to the meeting so that appropriate arrangements can be made.**



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**Brandon Wood, Executive Director**



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**Carol Bernhard, Secretary of the Commission**