

MINUTES

Meeting: Commission on Jail Standards

Place: Stephen F Austin Building
Room 170
1700 Congress Avenue
Austin, TX 78701

To obtain a recording of the meeting August 1, 2024, contact Richard Morgan, at Richard.morgan@tcjs.state.tx.us.

Time: 9:00 a.m.

Date: August 1, 2024

I. Call to Order

The meeting was called to order by Chairman Stoudt of the Texas Commission on Jail Standards at 9:00 a.m.

II. Roll Call of Commission Members

Judge Bill Stoudt, Chairman	Mr. Ross Reyes
Dr. Porsa, Vice Chairman	Ms. Monica McBride
Mr. Duane Lock	Sheriff Raul Gonzales
Ms. Patricia Anthony	Sheriff Kelly Rowe

Commission members present at roll call were Dr. Porsa, Mr. Duane Lock, Sheriff Kelly Rowe, Sheriff Raul Gonzales, Ms. Patricia Anthony and Ms. Monica McBride. Mr. Dennis McKinney, Assistant Attorney General, was also present. Mr. Ross Reyes was absent. Staff members attending in-person included Brandon Wood, Ricky Armstrong, Jason Jouett, Todd Allen, Michael Garrett, Michael Gravitt, Martin Arnold, Chris Keith, Clarissa Fasci, Zachary Aguirre, Lindsey Bailey, Stephanie Reneau, Courtney Elrod, Gabriel Farley.

Chairman Stoudt read aloud the guidelines for public comment at this time.

Others in attendance were:

Randy Johnson, Howard County
Danny R. Martin, Trinity County
Mike Starkey, Henderson County Sheriff's Office (Retired)
Diana Ramirez, Harris County OCA
Tania Mills, Harris County OCA
Santiago Franco, Harris County IGA
Greg Pilkington, Tarrant County
Sheriff Bill Waybourn, Tarrant County
Sheriff Stan Parker, Howard County
Joseph Seeder, Office of Representative Trent Ashby
Sheriff David Criner, Midland County Sheriff's Office
Adam Hilliard, Midland County Sheriff's Office
Debra Williams, Dallas County Sheriff's Office
Karen Munoz Trevino, Latina Justice PRLDF
Jonathan Ede, Travis County Sheriff's Office
Kevin Stuart, Brazos County Sheriff's Office
Justin Marinari, Brazos County Sheriff's Office
Jacilet Griffin, Fort Bend
Tim O'Hare, Tarrant County
Deborah Smith, Justice 4 Kristen
Kysten Smith, Dallas/Family Physician
Suzanne Bradford, GMS Inc

Sarah Knight, Harris County
Lydia Leos, Bexar County
Lance Phillips, Smith County
Derek Phillips, Smith County
Chad Stroud, Hunt County
Sheriff Joe Lopez, Falls County
Dennis Wilson, ICS
Judy Criner, Midland County
Jeremy (illegible last name), Trinity County Sheriff's Office
Heather Guerrero, Liberty County Sheriff's Office
Sheriff Bobby Rader, Liberty County
Billy Knox, Liberty County Sheriff's Office
Shannon Herklotz, Dallas County Sheriff's Office
Jason Ross, Burns Architecture
Juan Sandoval, Travis County Sheriff's Office
Anikka Guda, Texas Jail Project
Jay Elliott, Falls County Judge
Jennifer Shumake, Bexar County
Mychael Mitchell, Harris County
Nellita Williams, Harris County
Carolyn Clay Pickens, Harris County/Brentwood Baptist Church
Jennifer Segura, Travis County Sheriff's Office
Sheriff Robert Burby, Newton County

III. Approval of Minutes

Chairman Stoudt asked if there was a motion to approve the minutes for the meeting conducted May 2, 2024. Sheriff Rowe made a motion to approve the minutes, and Dr. Porsa seconded the motion. Director Wood discussed a change made to the minutes and Chairman Stoudt accepted the changes. A vote was held with the same motion and second and passed unanimously.

IV. Public Comment

Dr. Clay Pickens – Provided testimony stating that she was insulted by the things happening

in jails across Texas, especially the violence and lack of respect for life in the Harris County Jail and other county jails. She stated that the lack of placing enough employees in these jails is ridiculous, given the amount of taxes citizens pay, and criticized the lack of allowing police officers more discretion to not arrest everyone for misdemeanors and instead assess fines. She expressed concern about people being arrested and sent to private institutions out of state before being found guilty, where they have no rights and are subjected to forced labor and urged the commission to use their influence to save lives, stating that too many people are dying in custody and not enough is being done about it.

James Hudson – Provided testimony regarding Evan Lee. He pointed out that 28 people died in the Harris County Jail in one year, and questioned who is held accountable for those deaths. Mr. Hudson discussed political elections, and said the families of those who have died cannot get any justice, whether through civil lawsuits or other means, and accused the district attorney and sheriff's office of engaging in personal vendettas against those who try to advocate for the families.

Reverend Jacelit Griffin – Provided testimony regarding her son, Evan Lee, who died in custody of the Harris County Jail in 2022. Rev. Griffin described her struggles since her son died, and expressed frustration that she has not received answers regarding the death of her son. Rev. Griffin specifically discussed frustration about not receiving access to video evidence.

Krish Gundu – Provided testimony for a staff member of Texas Jail Project, a retired US Navy Veteran, regarding Anthony Johnson Jr, who died in the Clark County Jail. The testimony provided by Ms. Gundu stated that Mr. Johnson was turned away from community care, arrested, and died within 24 hours of booking. The testimony states that proper community care could have prevented this death. Additionally, the testimony discusses VRSS checks, an issue currently on the Administrative Rules Advisory Committee, could have helped if Mr. Johnson had been identified as a veteran and diverted for mental health care.

Deborah Smith – Provided testimony regarding her daughter who passed away while in custody of the Harris County Jail and stated that her daughter's death was due to diabetes and could have been treated. She asked the jail to provide glucose meters and a nutritious meal for diabetic inmates. She stated that changes are needed at Harris County despite their efforts.

Lance Phillips – Provided testimony regarding his and his family's experiences in Smith County court. He also made allegations of corruption against Sheriff Larry Smith and other officials in Smith County, money laundering of commissary funds, and stated that Smith County has ignored FOIA requests. He discussed his bond amounts and the charges he faces and stated that these are war crimes being committed across the country.

Derek Phillips – Provided testimony regarding the Smith County Jail, Gregg County Jail, and Sheriff Larry Smith. Alleged that the Smith County Sheriff shows bias against his family regarding time credit while in jail. He provided testimony that he has provided evidence to multiple criminal justice agencies regarding these issues, without a resolution. He called for “stringent oversight measures” on the Smith County Jail.

Sarah Knight – Provided testimony regarding her son, Jayden Anderson, who passed away while housed out of state in a Louisiana Facility for Harris County. She discussed the lack of reporting on deaths of Texas county jail inmates housed out of state. She also stated that the Commission is neglecting its responsibility to investigate and report these deaths out of state.

Lydia Leos – Provided testimony regarding her son Julain Dena who passed away in the Bexar County Jail. She discussed her displeasure with how the situation was handled when she was notified of her son’s medical needs and death. She requested that the Commission make changes to address issues leading to in-custody deaths.

Dianne Bailey-Rysenburg – Provided testimony regarding her son Ramon Thomas who passed away at the Harris County Jail. She provided testimony regarding her son’s life prior to his arrest, the arrest, and his in-custody death. She discussed issues with the reporting of her son’s death by the Harris County Jail, and the autopsy reports she received.

Sonya Burns – Provided testimony regarding a gap in services for people who have acute mental health issues and cannot voluntarily engage in meaning services, but whose issues are not acute enough to receive inpatient services. She discussed an in-custody death at Travis County, and the wait list for competency restoration and civil commitment. She also discussed issues regarding hospital release of people with mental health issues because they are at “baseline”, and the use of jails as mental health facilities.

V. **Old Business**

- A. Midland County – Notice of Non-Compliance
Chairman Stoudt moved Midland County to the first item of Old Business to be discussed.

Director Wood advised that Midland County is under enhanced enforcement due to failing two comprehensive inspections within 18 months. Since the May 2024 meeting, Midland County requested reinspection and passed and have been placed in compliance. He also advised that Midland County was under a remedial order, which needed review. Sheriff Criner was in attendance to provide an update.

Sheriff Criner provided testimony regarding the steps taken to regain compliance. Midland County now has a dedicated compliance officer and has instituted the use of the Guardian electronic log system.

Director Wood confirmed that Midland County has submitted the monthly reports

required during enhanced enforcement. Director Wood requested that the remedial order remain in place until the Midland County Jail has passed another comprehensive inspection. At that time, enhanced enforcement and the remedial order can be removed. No action necessary.

B. Harris County - Notice of Non-Compliance

Chairman Stoudt advised that Dr. Porsa has recused himself from discussions regarding Harris County.

Director Wood advised that Harris County is in attendance due to enhanced enforcement and an active remedial order and Harris County has submitted monthly reports as required. He advised that reports indicate that Harris County is housing approximately 1500 inmates out of county and are currently housing approximately 7466 inmates in the facility.

Chief Bosquez, Jail administrator of the Harris County Jail, provided testimony and documentation regarding their efforts to regain compliance. Chief Bosquez advised that they have resolved issues regarding bedding during contraband searches by implementing new procedures and report that they have not received internal or external complaints on this matter. Chief Bosquez also reported that they have resolved the deficiency regarding medication which was identified in the February 2024 comprehensive inspection.

Chief Bosquez advised that the Harris County Jail average length of stay has remained stable at around 188 days, and that they are expecting to have three new courts become active in October 2024. He also reported that they have kept between 1800 and 2000 beds offline to comply with the remedial order.

Chief Bosquez discussed inmate observation checks, reporting an on-time rate of 99.8%, for between 450,000 and 500,000 observation checks each month. He reports that a large portion of those late checks are less than a minute late.

Chief Bosquez advised that they have reduced the number of open officer positions from 187 to 139. He also reported that they have met the required staffing to inmate ratio of 1:48 for the previous 60 days. He stated that the continued use of outsourcing inmates and the increase in staffing has helped in this area.

Tanya Mills, the managing director with the Office of County Administration, provided testimony regarding the jail population. She identified that unsentenced felony cases are the major drive in the jail population, at approximately 74% of the jail population. She discussed efforts to make the process more efficient and decrease the time to disposition.

Commissioner Lock praised the efforts that the Harris County Jail has made to improve their staffing. Commissioner Lock asked for clarification regarding how

many inmates were housed out of state, and where. Chief Bosquez advised that the number of inmates housed out of state is static, at 300 in Mississippi and 650 in Louisiana. Commissioner Lock asked if Harris County can assess the condition inmates are housed at these facilities, and how often they are conducted. Chief Bosquez advised that they can conduct unannounced inspections at any time, and that they try to do these inspections every 3 to 6 months.

Commissioner Lock asked about the expected impact from the three new district courts that are activating in October 2024. Tonya Mills advised that there are plans to implement associate judges who will focus primarily on jail cases, and that they are expecting a significant drop in the average daily population. She also reported expecting to see an impact from these new courts in the spring.

Daniel Roberts, Harris County Budget Director, was in attendance and provided testimony regarding Commissioner Court support of the sheriff's office and jail. He reports that Harris County is spending \$50 million on outsourcing of inmates.

Commissioner Lock asked for clarification of the process for inmates housed out of state to receive visitation. Chief Bosquez advised that visitation is covered by the contract signed with the out-of-state facilities and that their inmates housed out of state have the same type of visits that they would have at Harris County. Chief Bosquez also clarified that only pre-trial inmates are sent out of state, and that inmates housed out of state are provided video calls and phone calls.

Director Wood discussed the cadets currently in training for Harris County, and the need to balance public safety officers and jail officers. Director Wood also discussed the growth of Harris County and Houston and asked if the expected growth of the area has been considered in strategic planning and programming, including the activation of the three new district courts. Budget Director Daniel Roberts advised that the goal of their strategic planning has been a speedy and fair justice system, and that they are taking a holistic approach, working on ensuring their courts are effective, and that they have the support they need. Tonya Mills advised that the associate judges will be measured on specific jail reduction performance indicators and expect to scale their programming if they see successes.

Chairman Lock asked if Harris County made an effort to keep the inmates housed out of state in Texas before choosing to house out of state. Chief Bosquez advised that they have two contracts in Texas, and they were already exhausted when they made the decision to house out of state.

Director Wood advised that Harris County is currently under remedial order, and requests that the remedial order remain in place. No action was taken.

C. Liberty County Jail – Notice of Non-compliance

Director Wood advised that Liberty County was in attendance regarding enhanced

enforcement due to failing two inspections during an 18-month period. Director Wood advised that the intercoms at the Liberty County Jail are operational as of this meeting, their generator is functioning and testing as required, fire drills are being conducted and documented as required, and they have met their staffing requirements. Additionally, maintenance personnel have now been assigned to the jail, and sanitation and preventative maintenance is an ongoing project.

Liberty County Sheriff Bobby Rader and Warden Heather Guerrero were in attendance. Warden Guerrero advised that they have kept their population down and repaired the deficiencies with their fire panel immediately. Additionally, she reports that they have not found deficiencies in observation checks of their segregation housing and have provided documentation to agency staff for review.

Warden Guerrero advised that they have 47 inmates housed out of county. Sheriff Rader advised that plans are being made to begin construction of a new facility, possibly 550 beds in capacity.

Dr. Porsa asked if the Liberty County Jail has maintained their population below their capacity since the May 2024 Commission meeting. Sheriff Rader advised that they strategically plan for inmates returning to go to court when they consider their population and have remained under their capacity.

Director Wood advised that Liberty County has been providing monthly reports as required and has also provided supplemental information to agency staff. Director Wood requested that no action be taken. Dr. Porsa made a motion to approve the recommendation, and Commissioner Lock seconded the motion.

D. Newton County Jail – Notice of Non-Compliance

Director Wood advised that Newton County is in attendance due to a previously issued notice of non-compliance and enhanced enforcement. He also advised that Newton County was reinspected since the May 2024 Commission meeting and passed.

Sheriff Robert Burby and Judge Ryan Cox were in attendance to provide testimony. Sheriff Burby advised that Guardian, the contractor for the intercom system, was waiting additional parts to finalize installation. They are expecting to complete installation in late August or early September. Sheriff Burby advised that they do not have inmates housed in areas without functioning intercoms. Sheriff Burby also advised that they are currently housing inmates in Louisiana and in Jasper County, and that they are just waiting for installation. Director Wood recommended that no action be taken.

E. Customer Service Survey

Director Wood provided an update on the customer service survey completed as part

of the agency strategic plan. TCJS began working with the Correctional Management Institute of Texas, located at Sam Houston State University, to review the survey as it was conducted and provide recommendations for an effective follow up survey. No action taken.

F. Legislative Appropriations Request

Director Wood directed commission members to their supplemental workbook with the plans for the agency’s legislative appropriations request. Director Wood advised that the baseline provided for the agency was lower than previously provided, partially based upon the salary enhancements that were passed previously. Director Wood discussed the items that are being requested, including cloud maintenance and security requests for the secure transfer of documents between counties and the agency. Director Wood also discussed the cost of travel, and the need for an increase to the per diem rate as the previously used rate is unsustainable.

Director Wood discussed the considerations of salary enhancements to target high risk employees – those employees that other entities (county and private) attempt to recruit.

Director Wood also discussed legacy modernization for IT platforms, including laptops.

Director Wood discussed the request for a review of the executive director salary at 5%, which is under the maximum allowed for that salary group.

Commissioner Lock asked why the “professional fees” cost had been reduced. Director Wood advised that those functions have been brought back into the agency as staff members receive the required training, improving efficiency. He also discussed the potential recruitment of agency staff by other agencies but advised that the improved efficiency is the goal.

Commissioner Lock asked for clarification on salary enhancements, and if the agency is requesting “across the board” enhancements. Director Wood advised that complaint inspectors are specifically being targeted for salary enhancement and described the process by which these requests are being made.

VI. New Business

A. Falls County – Notice of Non-Compliance

Director Wood advised that Falls County is on the agenda due to the issuance of a notice of non-compliance in March 2024. Director Wood advised that the fire control panel at Falls County is now certified and operational, and that all individuals working at the jail have a jailer’s license, and that Falls County passed their local health inspection.

Sheriff Joe Lopez was in attendance to provide testimony. Sheriff Lopez advised that since the March 2024 inspection, he has removed his jail administrator and taken over the position temporarily. He advised that he has submitted multiple operational plans, all of which have been approved. He also advised that Falls County has provided documentation regarding life safety items and training. Sheriff Lopez also advised that he has one jailer in training at this time and will be sending another for training.

Director Wood requested an update on the deficiencies that remain uncorrected. Sheriff Lopez discussed observation checks, and advised that additional training is needed. Sheriff Lopez confirmed that he is always providing a minimum of two certified jailers. Director Wood recommended that Falls County appear at the November 2024 Commission meeting and be treated as though they were receiving enhanced enforcement, requiring monthly reports and a 90 day update letter, and if they are not in compliance by the next meeting, to issue a remedial order.

Dr. Porsa asked when Falls County was previously inspected, due to the large number of deficiencies identified. Director Wood advised that the previous inspection of Falls County was a limited compliance review, and discussed the inspection priority assessment. Falls County' priority was considered low prior to the failed inspection. A motion was made by Sheriff Rowe to accept Director Wood's recommendation and seconded by Dr. Porsa. The motion passed unanimously.

B. Shelby County - Notice of Non-compliance

Commission members were directed to their supplemental workbook for this section. Director Wood advised that Shelby County Jail is on the agenda regarding enhanced enforcement and multiple failed inspections in an 18-month timeframe with the most recent in July 2024. Shelby County officials were not in attendance. Director Wood recommended that a remedial order be put in place. Sheriff Rowe made a motion to approve, and Commissioner Perry seconded the motion. The motion passed unanimously.

C. Fee Schedule

Director Wood reported that the agency is proposing a fee schedule increase for inspection of facilities housing 30% or more non-Texas inmates. Director Wood advised that the number of counties that this fee applies has gone down as counties are housing more local inmates. The proposed fee increase is approximately 10%. A motion to approve this increase was made by Dr. Porsa, and seconded by Commissioner Anthony. The motion passed unanimously.

D. Housing Texas Inmates Out of State

Assistant Director Armstrong provided information regarding questions asked by the

Commission regarding the housing of Texas County Jail inmates out of state at the May 2024 meeting. Assistant Director Armstrong advised that, per Commissioner Lock's request, research had been conducted to determine if TCJS could require that county jails exhaust all resources within Texas before housing an inmate out of state. He gave an overview of his findings, including what Government Code 511 stipulates on matters regarding out of state inmates being housed in Texas, and that there does not appear to be statutory authority to require that Texas county jails exhaust resources within Texas before they house Texas inmates out of state. Additionally, TCJS authority does not extend to facilities located outside of the State of Texas, even if they are housing Texas county jail inmates.

Commissioner Lock asked for clarification on the process for how inmates are chosen to be housed out of state, and if these decisions are applied equally to inmates. He also expressed concern that Texas residents may be transferred from a Texas county jail, where the standards are well known, to a state where there may be no standards, and potentially face mistreatment. Additionally, Commissioner Lock asked if concerns in this area should be brought to the legislature. Assistant Director Armstrong advised that TCJS tries to help county jails find additional housing for inmates in Texas, but that there are not many opportunities available right now. He also confirmed that, due to the lack of statutory authority in this area, TCJS believes this to be an issue that would need to be addressed by the legislature.

Dr. Porsa discussed similar concerns to Commissioner Lock, and suggested taking an approach that focuses on the Texas county jail population, and stated that solving the overcrowding issues would solve these concerns as well as others. Commissioner Lock stated that his request is that county jails exhaust every possibility to house inmates within the state before sending them out of state, and that inmates not be housed out of state purely for convenience.

Director Wood affirmed Assistant Director Armstrong's statements that there are very few additional housing opportunities in Texas, and added that staffing issues are also a factor. Director Wood advised that if TCJS is requested to provide information to the legislature on this matter that the same information would be provided.

Commissioner Perry discussed concerns of unfunded mandates and the issues that it could cause at the local level. No action taken.

VII. Variances

A. Dallas County – 271(a)(4) Classification

Director Wood advised that the Dallas County Jail currently has a variance to allow the mixing of classification levels in direct supervision, and that the Dallas County Jail has remained in compliance regarding this variance. Dr. Porsa supported this variance and suggested removing the need for requiring a variance to house different

classification inmates together, for future use. Chief Herklotz, representing the Dallas County Jail, was in attendance. Director Wood recommended that the variance be approved without expiration date, but that it would be reviewed during inspection for viability. A motion was made to approve the recommendation by Commissioner Lock and seconded by Commissioner Perry. The motion passed unanimously.

B. Howard County 259.114(c)(d) Segregation

Howard County was previously granted a variance from minimum jail standards to install additional beds, and is in attendance for a review of this variance. Sheriff Stan Parker and County Judge Randy Johnson were in attendance. Howard County reports that they have not used this variance, and have found other ways to ensure compliance with minimum jail standards, and requests an extension without expiration date. Sheriff Parker reports that they are in the planning stage of a future expansion to their facility. Sheriff Parker also reports that, with recent population changes, they may not need a new facility. Director Wood recommended granting the variance with a required review in a year. Dr. Porsa made a motion to approve the recommendation, and Sheriff Rowe seconded the motion, which passed unanimously.

C. Tarrant County – 259.143 Furnishings for Inmate Housing Areas

Tarrant County was in attendance regarding a requested variance for preventative maintenance and renovation of an existing facility. Sheriff Waybourn, and County Judge Tim O’Hare were in attendance. The variance was originally granted for 90 days, ending September 18th. Tarrant County requested that the variance be extended 30 days to allow for projects to be completed. Director Wood recommended that the variance extension be granted until October 18, 2024. Commissioner Locke made a motion to approve the recommendation, and Dr. Porsa seconded the motion. The motion passed unanimously.

D. Trinity County – 261.134 Multiple Occupancy Cells

Trinity County was in attendance for the review of a previously granted variance. Jeremy Carrol and County Judge Martin were in attendance. Mr. Carrol advised that after the variance was initially granted in August 2023, the Trinity County Commissioners Court provided four additional full-time jailers to meet the minimum jail standards ratio. Judge Martin described issues the Trinity County Jail has experienced regarding plumbing and extreme weather. Trinity County reports that they are housing 20 to 22 inmates out of the county on average. Trinity County also reports that it has started using electronic monitoring to reduce their jail population. Finally, Trinity County reports that they are in the early stages of planning the construction of a new facility. Director Wood recommended that the variance be extended to the February 2025 meeting. Commissioner Perry made a motion to approve, and Commissioner Anthony seconded the motion. The motion passed unanimously.

VIII. Administrative Rules Advisory Committee

A. Rules for Adoption – 255.16(c) Intellectual or Developmental Advisory Committee

- a. Director Wood recommended that the rule be published in the Texas Register for adoption. Sheriff Rowe made a motion to approve the recommendation, and Commissioner Perry seconded the motion. The motion passed unanimously.

B. Rules for Public Comment – None

C. Public Petition for Change to Minimum Jail Standards – None

D. Four-year Rule Review

- a. Chapter 269.20 through 269.32
 - b. Chapter 269.50 through 269.53
 - c. Chapter 271.1 through 271.7
- No action taken.

IX. IDD Advisory Committee – None

Director Wood advised that no update was available. The IDD Advisory Committee meeting that was planned for July 2024 was rescheduled due to a hurricane. Sheriff Rowe advised that the IDD Advisory Committee is preparing for the report due to the legislature at the end of the year.

X. Staff Report

A. Completed Jail Projects

Director Wood reported that the completed projects are listed in the commission meeting book provided to commission members.

B. Jail Planning and Construction List

The 4-page construction report is included in the packets.

C. Jails in Compliance/Noncompliance

Director Wood referred Commissioners to the list in their book.

D. Status of Remedial Orders

Director Wood explained that three remedial orders are in effect: Harris County, Runnels County, and Stonewall County. This information was provided in the commission members books.

E. Status and Composition of Jail Population

Director Wood advised members that this information is provided in a one-page report in the commission members books.

F. Staff Training/Activities

Director Wood advised members that a list of training performed by staff members is

provided in their book.

G. Financial Report/Budget

Director Wood directed all to the current budget expenditures for FY 2024 in their books.

H. Inmate Complaint Report

Included in their book is the three-month report on complaints. Non-jurisdictional complaints continue to be prevalent.

XI. Other Business

- **Commission-sponsored Events and Workshops**
- **Commission Staffing**
- **Off Duty Employment**
No events to report.
- **Miscellaneous Letters of Comment**
None

XII. Executive Session

The Commission began the executive session at 11:25AM and returned at 11:50AM. No action taken

XIII. By appropriate motion to adjourn by Commissioner Anthony, with a second by Chairman Stoudt, the meeting was adjourned at 11:52.

XIV. Next Commission meeting is tentatively scheduled for:

- **November 7, 2024, TBD**

XV. Adjourn

The Board may meet in Closed Session on any item listed above if authorized by the Texas Open Meetings Act, Texas Government Code Ann. Ch. 551.

Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services, such as interpreters or persons who are deaf or hearing impaired, readers, large print or Braille, are requested to contact Carol Bernhard (512) 568-8029 two (2) working days prior to the meeting so that appropriate arrangements can be made.



Brandon Wood, Executive Director

Carol Bernhard

Carol Bernhard, Secretary of the Commission