

1. Emergency Plan Checklist

Rule 263.40, 263.41

Each facility shall have and implement a written plan, approved by the commission, for escapes, riots, assaults, fires, evacuations, rebellions, civil disasters, and any other emergencies. Each plan shall provide for:

Rule 263.40

- (1) use and response to alarms;
- (2) notification of and access for:
 - (A) fire department;
 - (B) emergency medical service;
 - (C) other law enforcement officials;
- (3) isolation of emergency areas;
- (4) prompt release and evacuation of emergency areas (including **non-ambulatory inmates**);
- (5) prevention of escapes during evacuations;
- (6) fire suppression and extinguishment, rendering of prompt medical aid and quelling disturbances; and
- (7) protection of staff during emergencies.

- Types of Emergencies - Need a small write-up for each.
 - Escapes
 - Riots / Rebellions
 - Assaults
 - Fires
 - Evacuations
 - Civil disasters
 - Other emergencies

Rule 263.41

- Training** of staff for emergency situations shall be provided **immediately** upon employment and **no less than each calendar quarter** for all jail personnel to include
 - fire,
 - emergency,
 - evacuation drills, and
 - location and use of equipment.

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Rule [263.40](#), [263.41](#)

Notes:

- **Disclaimer:** The **bolded**, underlined, and/or **red** sections identify areas that most commonly require revision. However, **all provisions of the standard remain mandatory**, regardless of formatting or emphasis.
- Anything in **blue** is a **hyperlink** that can be clicked on to view pertinent info.
- It is helpful to preserve as much of the language in the standards as possible.
- **6 Types of Emergencies** must be discussed - **Small write-up** for each bullet point.
 - Escapes
 - Riots / Rebellions
 - Assaults / Disturbances
 - Fires
 - Evacuations
 - Civil disasters
 - Other Emergencies
- Key words - **non-ambulatory inmates**
 - Need to include in the emergency plan how **non-ambulatory inmates** will be **evacuated to safety**.
- **Fire Emergency vs. Fire Prevention**
 - **Fire Emergency** is an **active fire**. It is included in the 1. Emergency Plan.
 - **Fire Prevention** is what the facility does on a daily basis to **prevent fires**. It is its own separate plan. 2. Fire Prevention.
- The **training** section ([263.41](#)) should be written in your plan **word-for-word** for the most part.