

11. Library Plan Checklist

[Rule 287.4](#)

Each facility shall have and implement a written plan approved by the Commission for providing recreational library services to inmates.

Notes:

- **Disclaimer:** The **bolded**, underlined, and/or **red** sections identify areas that most commonly require revision. However, **all provisions of the standard remain mandatory**, regardless of formatting or emphasis.
- Anything in **blue** is a **hyperlink** that can be clicked on to view pertinent info.
- It is helpful to preserve as much of the language in the standards as possible.
- Things to consider:
 - **How often are library services offered?**
 - **How many books can be checked out at one time?**
 - Important for inmates to know for shakedowns.
 - **How long can they be kept?**
- If a county includes that library books are accessible through inmate **tablets**, they **must still have physical access to library books** for those **inmates that do not have access to inmate tablets**.
 - Still have to offer physical copies of books. Can't be digital only unless the jail facility has a 1:1 ratio of tablets to inmates.
- A law library is not required. If a county has a law library, the county can write it as a separate plan that does not need to be sent in for review. If information regarding a law library is included with the library plan for [Rule 287.4](#), a revision will be requested to remove it from this library plan.