

2. Fire Prevention Plan Checklist

[Rule §263.42](#)

- Each facility, after consultation with the local fire department or Texas Commission on Fire Protection, shall have and implement a written plan, approved by the Commission on Jail Standards, for **fire prevention** and a **fire hazard inspection checklist** which shall be evaluated **no less than each calendar quarter**. The **facility shall be inspected annually** by a local fire official who is **certified by the Texas Commission on Fire Protection** or who meets the alternative criteria provided in [Government Code 419.909](#) and shall pass the inspection.

Notes:

- **Disclaimer:** The **bolded**, underlined, and/or **red** sections identify areas that most commonly require revision. However, **all provisions of the standard remain mandatory**, regardless of formatting or emphasis.
- Anything in **blue** is a **hyperlink** that can be clicked on to view pertinent info.
- It is helpful to preserve as much of the language in the standards as possible.
- This is a separate plan from the 1. Emergency Plan.
 - What does the facility do on a daily basis to prevent a fire?
- **Key Words**
 - Daily
 - Quarterly (checklist)
 - [Fire Hazard Inspection Checklist](#)
 - Annually (facility inspections)
 - Completed by official certified by [Texas Commission on Fire Protection](#)

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How to Look Up Fire Inspector Certifications

1. Go to the [Texas Commission on Fire Protection](#) website.
2. Click on 'Services' at the top near the logo.
3. Click on 'Certifications'.
4. Click on 'Individual & Department Search'.
5. Click on 'Individual & Department Search →'.
6. In the 'Search' bar, type the name of your facility's fire inspector.
7. Click on the button with the name of your facility's fire inspector.
 - a. If the name cannot be found, search for the fire inspector's department.
 - b. Click on 'Choose Department' and select the fire inspector's department.
 - c. Click 'Search'.
 - d. Find the fire inspector's name and click on the button with his/her name.
 - e. This could be helpful if the fire inspector signs his name as 'Bill' on the report but his legal name 'William' is on the certification.
 - f. For inspectors with common first and last names, identify the correct inspector using their middle initial.
8. Look under 'Current Certifications' at the top.
 - a. The fire inspector must have a 'Fire Inspector' certification.
 - i. It will either be a **Basic, Intermediate, Advanced or Master** Fire Inspector Certification. Any designation will work but the individual **must** have a 'Fire Inspector' Certification to meet the minimum standard for the Fire Prevention operational plan. [Rule §263.42](#)

Current Certifications

Certification	Date Issued	Renewal Date
Advanced Arson Investigator	8/1/2000	10/31/2026
Advanced Structure Firefighter	8/1/2000	10/31/2026
Instructor II	4/8/1992	10/31/2026
Advanced Fire Inspector	3/21/2000	10/31/2026